

Job Description - Teacher General Courses

Teachers are employed under the ACE Tutors Award.

Title	Description
Position Title	Teacher - general program
Purpose of the Job	To plan, deliver and review adult education to the standard required by the College.
Duty Statement	<ul style="list-style-type: none"> • Plan and prepare courses and sessions according to curriculum documents, using adult education principles. • Deliver courses and sessions according to curriculum documents using adult education principles. • Use appropriate teaching strategies. • Keep accurate records as directed by the College. • Review planning and delivery of each program.. • Attend staff development meetings as required.
Essential Criteria	<ul style="list-style-type: none"> • Expert knowledge in the subject
Desirable Criteria	<ul style="list-style-type: none"> • Adult Education qualifications • Experience in teaching adults
Accountable to	Accountable to the Principal
Reporting to	Reporting to the Principal
Term of Employment	Employment is Casual, for the length of the course. The hourly rate includes a component for preparation and review.
Wages and Conditions	According to the ACE Tutors Award.